

SOUTHWEST REGION CONFERENCE
SPECIAL TRAVEL EXPENSE REPORT

NAME: Jason C. North, Sr.

ADDRESS: 1813 Somerset Ave, Dallas, TX

ITINERARY: From: Dallas To: Houston
From: Houston To: Dallas

DATE : 1/31/25 **DATE :** 2/2/25

PURPOSE OF TRIPS: Speaking @ Fondren

EXPENSES:

* Tolls (Previous Business Travel) \$

* Auto Rental \$

* Gasoline (Rented Car) \$

Mileage (Own Car) X \$ \$0.52 = \$ 0.00

* Parking \$

Per Diem Flat Rate 0 X \$ \$60.00 = \$ 0.00

* Misc. (Tolls) - Taxi to the Pier (RT) \$

TOTAL EXPENSES \$ 0.00

LESS ADVANCES:

Ticket \$

Cash \$

TOTAL ADVANCE \$ 0.00

NET AMOUNT DUE WORKER \$ 0.00

Signed: **Date:**

Approved: **Date:**

* Please attach documentation